

**Grange Academy – Parent Forum**  
**Meeting 30<sup>th</sup> October 2018 @ 17:00pm**

**Minutes**

- Minutes accepted from last meeting as true and accurate
- Set objectives/timeline for academic year
  - i. Recruitment – to recruit 3 more members by the end of the year
  - ii. Awareness/raise profile – flyers, Mr Critchley has agreed for laminated posters/flyers to be on display in reception. Flyer or Poster to be displayed on noticeboards. What we are about paragraph. Staff need to be informed about PF. Moira Kenneway to distribute flyers at the Reception meeting to be held on the 05<sup>th</sup> November.
  - iii. Timing of meetings –combine with Parents Evenings
  - iv. Accessibility – questionnaire to parents. Minuets of previous PF meetings to be added on the website, paragraph in the Newsletter to let Parents know where to find them (send via Christine Leadbetter)
- Christmas Fayre – Wednesday 05<sup>th</sup> December  
There will be a wide variety of stalls  
Volunteers from PF to man Guess number of Sweets (to be provided by the school (Elaine Hall)). Will be required from 3:15pm  
If any member of the PF can assist with setting up stalls from 1:30pm please let EH know ASAP.
- Easter Disco – carry forward to next meeting  
£1 ticket: includes drink, crisps, Haribos – finance team to sell and collect money  
EH to ask Joel Bevan to provide DJ/Karoke  
Suggested Thursday 04<sup>th</sup> April 2019 5-6pm for years 4, 5 & 6  
Suggested Thursday 20<sup>th</sup> June 2019 5-6pm for years R, 1, 2 & 3  
Request the YR 11 Leadership can offer assistance  
Easter eggs donations required as prizes
- **AOB**
- Enrichment fair – positive feedback, successful event
- Rewards: 17<sup>th</sup> November, trip for senior school, Infant celebration: Bouncy Castle (minutes accrued = minutes to bounce)
- Christmas dinners
- Website – new improved, mobile friendly, accessible from My Ed. Parents to be notified after QA has been performed. Statutory documents have been uploaded
- PF page to be updated in due course
- Add Agenda items on to Flyers for the Christmas Fayre

- Suggested Agenda items
  - i. Communication
  - ii. Rewards system
  - iii. House system
  - iv. Updates
  - v. Graduations
  - vi. Easter Disco
  - vii. 1 hour meeting – is this sufficient
  - viii. Parent questions
  - ix. Duke of Edinburgh
  - x. National Citizen Service